



*Professional  
Disc-Jockeys*

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## Wedding Budget

\_\_\_\_\_  
Bride and Groom

\_\_\_\_\_  
Wedding date

\_\_\_\_\_  
Number of guests

	<u>Budget</u>	<u>Actual</u>
Rings . . . . .	\$ _____	_____
Invitations/Stationary . . . . .	\$ _____	_____
Church fee . . . . .	\$ _____	_____
Marriage license . . . . .	\$ _____	_____
Photography . . . . .	\$ _____	_____
Videography . . . . .	\$ _____	_____
Gown . . . . .	\$ _____	_____
Shoes . . . . .	\$ _____	_____
Purse . . . . .	\$ _____	_____
Gloves . . . . .	\$ _____	_____
Jewelry . . . . .	\$ _____	_____
Lingerie . . . . .	\$ _____	_____
Tux(es) . . . . .	\$ _____	_____
Flowers . . . . .	\$ _____	_____
Wedding music . . . . .	\$ _____	_____
Transportation . . . . .	\$ _____	_____
Reception hall . . . . .	\$ _____	_____
Decorations . . . . .	\$ _____	_____
Rental items . . . . .	\$ _____	_____
Table cloth/napkins . . . . .	\$ _____	_____
Food/Drinks . . . . .	\$ _____	_____
Reception music . . . . .	\$ _____	_____
Cake . . . . .	\$ _____	_____
Wedding party gifts . . . . .	\$ _____	_____
Guest favors . . . . .	\$ _____	_____
Disposable cameras . . . . .	\$ _____	_____
Miscellaneous . . . . .	\$ _____	_____
Wedding night & Honeymoon . . . . .	\$ _____	_____



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## Registry checklist

### Formal Dinnerware

- ☐ 8-12 place settings
- ☐ Accent plates
- ☐ Pasta/soup bowls
- ☐ Creamer
- ☐ Sugar bowl
- ☐ Gravy boat & stand
- ☐ Salt/pepper
- ☐ Large vegetable bowls
- ☐ Serving bowls
- ☐ Covered casseroles
- ☐ Medium platters
- ☐ Large platters

### Formal crystal

*(same quantities as your china)*

- ☐ Water goblets
- ☐ Wine glasses (red and white)
- ☐ Champagne flutes
- ☐ Iced beverage glasses
- ☐ Martini glasses

### Barware

*(same quantities as your china)*

- ☐ High ball glasses
- ☐ Double old fashioned glasses
- ☐ Brandy glasses
- ☐ Pilsner glasses

### Silver

- ☐ 8-12 place settings
- ☐ Extra teaspoons
- ☐ Extra salad forks
- ☐ Cold meat server
- ☐ Serving spoons
- ☐ Pierced tablespoons
- ☐ Soup spoons
- ☐ Sugar spoon
- ☐ Butter knife

### Everyday dinnerware

- ☐ 8-12 place settings
- ☐ Cereal bowls
- ☐ Creamer
- ☐ Sugar bowl
- ☐ Gravy boat & stand
- ☐ Salt/pepper
- ☐ Vegetable bowls
- ☐ Serving Bowls
- ☐ Covered casseroles
- ☐ Platters

### Everyday crystal & glassware

*(same quantities as china)*

- ☐ Tall beverage glasses
- ☐ Double old fashioned glasses
- ☐ Goblets
- ☐ Wine glasses
- ☐ Flutes
- ☐ Martini glasses

### Everyday flatware

- ☐ 8-12 place settings
- ☐ Serving set
- ☐ Hostess set
- ☐ Entertainment set

### Table linens

*(same quantities as your china)*

- ☐ Placemats
- ☐ Napkins
- ☐ Napkin rings

*plus:*

- ☐ 2 tablecloths

### Home accessories

- ☐ Frames & vases
- ☐ Serving trays & bowls

### Appliances

- ☐ Mixer
- ☐ Skillet/griddle
- ☐ Waffle iron
- ☐ Bread maker
- ☐ Rice cooker/vegetable steamer
- ☐ Toaster/toaster oven
- ☐ Food processor
- ☐ Blender
- ☐ Juicer
- ☐ Coffee & tea makers

### Cookware

- ☐ Sauce pans
- ☐ Saute pans
- ☐ Stockpot/dutch oven
- ☐ Tea kettle
- ☐ Steamer/double boiler
- ☐ Wok/stir fry pan
- ☐ Lasagna/au gratin pan
- ☐ Casserole dishes
- ☐ Roaster
- ☐ Grill/griddle
- ☐ Omelette pan

### Cutlery

- ☐ Paring knife
- ☐ Chef knife
- ☐ Bread knife
- ☐ Carving knife
- ☐ Cleaver
- ☐ Slicing knife
- ☐ Steak knife

### Bakeware

- ☐ Casserole dishes
- ☐ Roasting pans
- ☐ Cookie sheets
- ☐ Muffin pans
- 
- ☐ Cake & pie pans
- ☐ Pizza pans
- ☐ Lasagna/baking pans
- ☐ Bread pans

### Tools for the Kitchen

- ☐ Measuring cups & spoons
- ☐ Mixing bowls
- ☐ Cooking & serving utensils
- ☐ Dish towels
- ☐ Hot pads
- ☐ Canisters

### Bedding

*(6 of each)*

- ☐ Pillow cases
- ☐ Pillow shams
- ☐ Flat sheets
- ☐ Fitted sheets

*plus:*

- ☐ Comforters
- ☐ Bedskirts
- ☐ Blankets
- ☐ Pillows
- ☐ Mattress pads

### Bath

*(6 of each)*

- ☐ Bath sheets
- ☐ Bath towels
- ☐ Hand towels
- ☐ Washcloths

*plus:*

- ☐ Bath rugs
- ☐ Shower curtains
- ☐ Shower curtain rings
- ☐ Shower curtain liners

### Luggage

- ☐ Upright suitcases
- ☐ Garment bags
- ☐ Duffle bags
- ☐ Tote bags



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## *Wedding Ring Worksheet*

The perfect ring is one that reflects your personal style and taste. Prices are usually determined by the type of metal used in the ring and the quality of the stone.

Store: \_\_\_\_\_

Date ordered: \_\_\_\_\_

Address: \_\_\_\_\_

Total cost: \_\_\_\_\_

Phone: \_\_\_\_\_

Down payment: \_\_\_\_\_

Bride's ring size: \_\_\_\_\_

Balance due: \_\_\_\_\_

Groom's ring size: \_\_\_\_\_



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Gift received

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## *Wedding Gown Worksheet*

### *Bridal Attire*

Gown style/name: \_\_\_\_\_

Store name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Consultant's name: \_\_\_\_\_

Refund policy: \_\_\_\_\_

Dress size: \_\_\_\_\_ Color: \_\_\_\_\_

Headpiece/veil style: \_\_\_\_\_ Fitting dates: \_\_\_\_\_

Final pick-up date: \_\_\_\_\_ Deposit amount: \_\_\_\_\_

Dress cost: \_\_\_\_\_ Balance due: \_\_\_\_\_

Headpiece/veil cost: \_\_\_\_\_ Total cost: \_\_\_\_\_

### *Accessories*

Shoes: \_\_\_\_\_ Store: \_\_\_\_\_

Color: \_\_\_\_\_ Size: \_\_\_\_\_

Expected arrival: \_\_\_\_\_ Cost: \_\_\_\_\_

Purse: \_\_\_\_\_ Cost: \_\_\_\_\_

Gloves: \_\_\_\_\_ Store: \_\_\_\_\_

Color: \_\_\_\_\_ Size: \_\_\_\_\_

Expected arrival: \_\_\_\_\_ Cost: \_\_\_\_\_

### *Jewelry/Lingerie*

\_\_\_\_\_ Necklace \_\_\_\_\_ Slip

\_\_\_\_\_ Earrings \_\_\_\_\_ Hosiery

\_\_\_\_\_ Hair accessories \_\_\_\_\_ Bra/bustier



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## *Groom's Worksheet*

Store name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Consultant's name: \_\_\_\_\_  
Refund policy: \_\_\_\_\_  
Fitting date: \_\_\_\_\_  
Final pick-up date: \_\_\_\_\_  
Total cost: \_\_\_\_\_  
Deposit: \_\_\_\_\_  
Balance due: \_\_\_\_\_  
Groom's tux style: \_\_\_\_\_

<i>Best Man</i>	<i>Ringbearer</i>	<i>Groomsman</i>	<i>Groomsman</i>
Tux style: _____	Tux style: _____	Tux style: _____	Tux style: _____
Fitting date: _____	Fitting date: _____	Fitting date: _____	Fitting date: _____
<input type="checkbox"/> Went for fitting	<input type="checkbox"/> Went for fitting	<input type="checkbox"/> Went for fitting	<input type="checkbox"/> Went for fitting
Final pick-up date: _____	Final pick-up date: _____	Final pick-up date: _____	Final pick-up date: _____
<input type="checkbox"/> Picked up	<input type="checkbox"/> Picked up	<input type="checkbox"/> Picked up	<input type="checkbox"/> Picked up
Cost: _____	Cost: _____	Cost: _____	Cost: _____
Deposit: _____	Deposit: _____	Deposit: _____	Deposit: _____
Balance due: _____	Balance due: _____	Balance due: _____	Balance due: _____
<input type="checkbox"/> Paid	<input type="checkbox"/> Paid	<input type="checkbox"/> Paid	<input type="checkbox"/> Paid

  

<i>Father of the Bride</i>	<i>Father of the Groom</i>	<i>Usher</i>	<i>Usher</i>
Tux style: _____	Tux style: _____	Tux style: _____	Tux style: _____
Fitting date: _____	Fitting date: _____	Fitting date: _____	Fitting date: _____
<input type="checkbox"/> Went for fitting	<input type="checkbox"/> Went for fitting	<input type="checkbox"/> Went for fitting	<input type="checkbox"/> Went for fitting
Final pick-up date: _____	Final pick-up date: _____	Final pick-up date: _____	Final pick-up date: _____
<input type="checkbox"/> Picked up	<input type="checkbox"/> Picked up	<input type="checkbox"/> Picked up	<input type="checkbox"/> Picked up
Cost: _____	Cost: _____	Cost: _____	Cost: _____
Deposit: _____	Deposit: _____	Deposit: _____	Deposit: _____
Balance due: _____	Balance due: _____	Balance due: _____	Balance due: _____
<input type="checkbox"/> Paid	<input type="checkbox"/> Paid	<input type="checkbox"/> Paid	<input type="checkbox"/> Paid



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## Invitation Worksheet

### *Printer #1*

Printer name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Price quote: \_\_\_\_\_

Date ordered: \_\_\_\_\_ Pickup date: \_\_\_\_\_

Type style: \_\_\_\_\_ Ink color: \_\_\_\_\_

Stock/paper color: \_\_\_\_\_

#### **Invitations/envelopes**

Style: \_\_\_\_\_

Quantity: \_\_\_\_\_

Price: \_\_\_\_\_

#### **Responses/envelopes:**

Style: \_\_\_\_\_

Quantity: \_\_\_\_\_

Price: \_\_\_\_\_

#### **Thank you notes:**

Style: \_\_\_\_\_

Quantity: \_\_\_\_\_

Price: \_\_\_\_\_

#### **Wedding programs:**

Style: \_\_\_\_\_

Quantity: \_\_\_\_\_

Price: \_\_\_\_\_

#### **Personal stationery:**

Style: \_\_\_\_\_

Quantity: \_\_\_\_\_

Price: \_\_\_\_\_

#### **Other:**

Style: \_\_\_\_\_

Quantity: \_\_\_\_\_

Price: \_\_\_\_\_

### *Printer #2*

Printer name: \_\_\_\_\_

Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_

Price quote: \_\_\_\_\_

Date ordered: \_\_\_\_\_ Pickup date: \_\_\_\_\_

Type style: \_\_\_\_\_ Ink color: \_\_\_\_\_

Stock/paper color: \_\_\_\_\_

#### **Invitations/envelopes**

Style: \_\_\_\_\_

Quantity: \_\_\_\_\_

Price: \_\_\_\_\_

#### **Responses/envelopes:**

Style: \_\_\_\_\_

Quantity: \_\_\_\_\_

Price: \_\_\_\_\_

#### **Thank you notes:**

Style: \_\_\_\_\_

Quantity: \_\_\_\_\_

Price: \_\_\_\_\_

#### **Wedding programs:**

Style: \_\_\_\_\_

Quantity: \_\_\_\_\_

Price: \_\_\_\_\_

#### **Personal stationery:**

Style: \_\_\_\_\_

Quantity: \_\_\_\_\_

Price: \_\_\_\_\_

#### **Other:**

Style: \_\_\_\_\_

Quantity: \_\_\_\_\_

Price: \_\_\_\_\_



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### Invited Wedding Guests

Unable to attend

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## Reception Worksheet

### Option #1

Reception hall: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: (Office) \_\_\_\_\_

(Home) \_\_\_\_\_

#### Reception details

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Number of guests: \_\_\_\_\_

Adequate space for band/DJ/dancing? \_\_\_\_\_

Music begins: \_\_\_\_\_ Ends: \_\_\_\_\_

Deliveries (flowers, equipment, etc.) – when, where?: \_\_\_\_\_

Liquor will be provided by: \_\_\_\_\_ Facility  
\_\_\_\_\_ Bride/Groom

Number of bartenders: \_\_\_\_\_

Hours: \_\_\_\_\_

Bar closed during meals? \_\_\_\_\_

Hors d'oeuvres: \_\_\_\_\_

Hors d'oeuvres served from: \_\_\_\_\_ to \_\_\_\_\_

Number of tables: \_\_\_\_\_

Chairs per table: \_\_\_\_\_

Linens provided: \_\_\_\_\_

Centerpieces provided: \_\_\_\_\_

Dinner menu: \_\_\_\_\_

Serving time: \_\_\_\_\_

Number of servers: \_\_\_\_\_

#### Miscellaneous

Ample photography settings? \_\_\_\_\_

Parking: Self or valet? \_\_\_\_\_

Cost per person: \_\_\_\_\_

Total cost: \_\_\_\_\_

Deposit: \_\_\_\_\_

Balance: \_\_\_\_\_

### Option #2

Reception hall: \_\_\_\_\_

Address: \_\_\_\_\_

Contact person: \_\_\_\_\_

Phone: (Office) \_\_\_\_\_

(Home) \_\_\_\_\_

#### Reception details

Date: \_\_\_\_\_ Time: \_\_\_\_\_

Number of guests: \_\_\_\_\_

Adequate space for band/DJ/dancing? \_\_\_\_\_

Music begins: \_\_\_\_\_ Ends: \_\_\_\_\_

Deliveries (flowers, equipment, etc.) – when, where?: \_\_\_\_\_

Liquor will be provided by: \_\_\_\_\_ Facility  
\_\_\_\_\_ Bride/Groom

Number of bartenders: \_\_\_\_\_

Hours: \_\_\_\_\_

Bar closed during meals? \_\_\_\_\_

Hors d'oeuvres: \_\_\_\_\_

Hors d'oeuvres served from: \_\_\_\_\_ to \_\_\_\_\_

Number of tables: \_\_\_\_\_

Chairs per table: \_\_\_\_\_

Linens provided: \_\_\_\_\_

Centerpieces provided: \_\_\_\_\_

Dinner menu: \_\_\_\_\_

Serving time: \_\_\_\_\_

Number of servers: \_\_\_\_\_

#### Miscellaneous

Ample photography settings? \_\_\_\_\_

Parking: Self or valet? \_\_\_\_\_

Cost per person: \_\_\_\_\_

Total cost: \_\_\_\_\_

Deposit: \_\_\_\_\_

Balance: \_\_\_\_\_



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## *Caterer Checklist*

<i>Questions for caterer</i>	<i>Caterer #1</i>	<i>Caterer #2</i>
<b>Company information</b> (include contact name, address, phone, e-mail and web address)		
1. How many weddings of my type & size have you handled?		
2. What makes you better or different than another caterer?		
3. Do you have licenses, health permits & insurance?	Y      N	Y      N
4. If a buffet is offered, do you provide servers? Extra \$?	Y      N      \$	Y      N      \$
5. Do you provide bartenders? Extra \$? Alcohol/beverages? Extra \$?	Y N \$      Y N \$	Y N \$      Y N \$
6. Do you cut & serve cake? Extra \$? Serve champagne? Extra \$	Y N \$      Y N \$	Y N \$      Y N \$
7. What time do you arrive to set up?		
8. What equipment do you provide?		
9. When is final headcount due? Final payment due? Payment plan?		
10. Is a deposit required? If so, how much? And when due?	Y N \$	Y N \$
11. What is the gratuity/service charge? Overtime charge?		
12. Is clean-up included? Extra \$?	Y N \$	Y N \$
13. What is included in price (linens, rentals, china, glassware, silverware, etc.)?		
14. Any additional charges not mentioned? (i.e., travel)		
15. Do you provide a written contract and guarantee?	Y      N	Y      N
16. What are the refunds/cancellation terms?		







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## Wedding Flowers Worksheet

### Church

Description: \_\_\_\_\_

Deliver to: \_\_\_\_\_

☐ Need to order    ☐ Ordered

Delivery time: \_\_\_\_\_

### Bride

Description: \_\_\_\_\_

Deliver to: \_\_\_\_\_

☐ Need to order    ☐ Ordered

Delivery time: \_\_\_\_\_

### Attendants

Description: \_\_\_\_\_

Deliver to: \_\_\_\_\_

☐ Need to order    ☐ Ordered

Delivery time: \_\_\_\_\_

### Groom and Attendants

Description: \_\_\_\_\_

Deliver to: \_\_\_\_\_

☐ Need to order    ☐ Ordered

Delivery time: \_\_\_\_\_

### Family Members (Parents, Grandparents, Godparents, etc.)

Description: \_\_\_\_\_

Deliver to: \_\_\_\_\_

☐ Need to order    ☐ Ordered

Delivery time: \_\_\_\_\_

### Reception

Description: \_\_\_\_\_

Deliver to: \_\_\_\_\_

☐ Need to order    ☐ Ordered

Delivery time: \_\_\_\_\_

### Other

Description: \_\_\_\_\_

Deliver to: \_\_\_\_\_

☐ Need to order    ☐ Ordered

Delivery time: \_\_\_\_\_

**Total Cost of Flowers:** \_\_\_\_\_



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Option #1

Due date:

Option #2

Due date:



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Company: _____	Destinations: _____
Contact: _____	Number of hours: _____
Driver: _____	Total cost: _____
Address: _____	Deposit: _____
Phone: _____	Balance: _____

Number of passengers:\_\_\_\_\_

Starting time, date, place of arrival:

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## *Ceremony Music Worksheet*

*Music sets the tone for your wedding ceremony and reception. If you're going to have the wedding and reception in the same place, one set of musicians may be able to perform at both. If your ceremony will be held in a church or synagogue, your officiant may be able to recommend musicians or there may be restrictions on the type of music you use. Keep in mind the size of the ceremony and the location. While a string quartet might be the perfect background for an intimate ceremony, a larger hall will not share the same acoustics. Also, aim for music that suits the style or theme of the wedding.*

### *Ceremony Music*

Organist: \_\_\_\_\_

Recessional: \_\_\_\_\_

Soloist: \_\_\_\_\_

\_\_\_\_\_

Choir: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Postlude: \_\_\_\_\_

Instrumentalist: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Prelude (list titles): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Deposit: \_\_\_\_\_

\_\_\_\_\_

Balance: \_\_\_\_\_

Processional: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Contact us for details on our staff of ceremony musicians





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## *Bridal Party Worksheet*

### *Maid of Honor*

Name: \_\_\_\_\_  
Style of dress: \_\_\_\_\_  
Color: \_\_\_\_\_  
Size: \_\_\_\_\_  
Shoes: \_\_\_\_\_  
Date of fitting: \_\_\_\_\_  
Notes: \_\_\_\_\_  
\_\_\_\_\_

### *Bridesmaid*

Name: \_\_\_\_\_  
Style of dress: \_\_\_\_\_  
Color: \_\_\_\_\_  
Size: \_\_\_\_\_  
Shoes: \_\_\_\_\_  
Date of fitting: \_\_\_\_\_  
Notes: \_\_\_\_\_  
\_\_\_\_\_

### *Bridesmaid*

Name: \_\_\_\_\_  
Style of dress: \_\_\_\_\_  
Color: \_\_\_\_\_  
Size: \_\_\_\_\_  
Shoes: \_\_\_\_\_  
Date of fitting: \_\_\_\_\_  
Notes: \_\_\_\_\_  
\_\_\_\_\_

### *Bridesmaid*

Name: \_\_\_\_\_  
Style of dress: \_\_\_\_\_  
Color: \_\_\_\_\_  
Size: \_\_\_\_\_  
Shoes: \_\_\_\_\_  
Date of fitting: \_\_\_\_\_  
Notes: \_\_\_\_\_  
\_\_\_\_\_

### *Bridesmaid*

Name: \_\_\_\_\_  
Style of dress: \_\_\_\_\_  
Color: \_\_\_\_\_  
Size: \_\_\_\_\_  
Shoes: \_\_\_\_\_  
Date of fitting: \_\_\_\_\_  
Notes: \_\_\_\_\_  
\_\_\_\_\_

### *Flower Girl*

Name: \_\_\_\_\_  
Style of dress: \_\_\_\_\_  
Color: \_\_\_\_\_  
Size: \_\_\_\_\_  
Shoes: \_\_\_\_\_  
Date of fitting: \_\_\_\_\_  
Notes: \_\_\_\_\_  
\_\_\_\_\_



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## *Wedding night & Honeymoon worksheet*

### **Wedding night**

Hotel: \_\_\_\_\_  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Cost: Includes: \_\_\_\_\_  
Features of room/suite: \_\_\_\_\_  
Date reservations made: \_\_\_\_\_  
Confirmation number: \_\_\_\_\_

### **Honeymoon**

Destination: \_\_\_\_\_  
Departure date: \_\_\_\_\_  
Return date: \_\_\_\_\_

Name of Travel Agency: \_\_\_\_\_  
Contact person: \_\_\_\_\_  
Telephone number: \_\_\_\_\_  
Airline: \_\_\_\_\_  
Departure flight: \_\_\_\_\_ Return Flight: \_\_\_\_\_

### *Budget*

#### **Before you go**

Wardrobe necessities: \_\_\_\_\_  
Luggage: \_\_\_\_\_  
Passport/Passport photos: \_\_\_\_\_  
Innoculations/medications: \_\_\_\_\_  
Sundries (suntan lotion): \_\_\_\_\_  
Personal care (waxing, etc.): \_\_\_\_\_  
Extra pair of glasses/sunglasses: \_\_\_\_\_  
Child care/pet expenses: \_\_\_\_\_  
Camera/film processing: \_\_\_\_\_

#### **Transportation to your honeymoon destination**

##### **If flying...**

Airfare for two: \_\_\_\_\_  
Transportation to/from airport: \_\_\_\_\_  
Long-term parking: \_\_\_\_\_

##### **If driving...**

Rental car: \_\_\_\_\_  
Gasoline: \_\_\_\_\_  
Tolls: \_\_\_\_\_  
Snacks/meals on the road: \_\_\_\_\_

Other transportation (Rail, buses, cabs): \_\_\_\_\_

### **Car Rental Agency:** \_\_\_\_\_

Location: \_\_\_\_\_  
Telephone number: \_\_\_\_\_  
Date of pick-up: \_\_\_\_\_  
Return date: \_\_\_\_\_  
Insurance: \_\_\_\_\_

### **Hotel/Resort:** \_\_\_\_\_

Location: \_\_\_\_\_  
Telephone number: \_\_\_\_\_  
Confirmation number: \_\_\_\_\_  
Check-in time: \_\_\_\_\_ Check-out time: \_\_\_\_\_

*Notes* \_\_\_\_\_

**Travel Package** ☐ yes ☐ no

**Cost:** \_\_\_\_\_

### **Expenses while at your destination**

Lodging (rate x nights): \_\_\_\_\_  
Transfers from airport: \_\_\_\_\_  
Breakfast for \_\_\_\_\_ days: \_\_\_\_\_  
Lunch for \_\_\_\_\_ days: \_\_\_\_\_  
Dinner for \_\_\_\_\_ days: \_\_\_\_\_  
Snacks for \_\_\_\_\_ days: \_\_\_\_\_  
Tips for \_\_\_\_\_ days: \_\_\_\_\_  
Entertainment (Such as: shows, museums, water sport rentals, shore excursions, day tours to local sights): \_\_\_\_\_  
Mementos from trip: \_\_\_\_\_  
Other: \_\_\_\_\_

### **Transportation while on your honeymoon**

Rental car: \_\_\_\_\_  
Gas: \_\_\_\_\_  
Public transportation: \_\_\_\_\_  
Taxi: \_\_\_\_\_  
Rail Passes (Europe): \_\_\_\_\_  
Inter-island transfers: \_\_\_\_\_



## After the honeymoon checklist

- ☐ Write thank-you notes for your gifts. Every gift-giver should receive a handwritten note within a month of the wedding.
- ☐ Preserve your wedding dress. Have your gown, veil and headpiece professionally dry-cleaned. Inquire about various storage methods.
- ☐ Deposit wedding-gift checks, bonds, stock certificates. Pay outstanding wedding bills.
- ☐ Unpack, exchange and store wedding gifts. Consider giver's feelings before exchanging gifts.
- ☐ Develop film, choose photographs & review video. Develop any film taken at the wedding and on honeymoon. Review photographer's proofs; review wedding video to determine edited length and special editing techniques. Choose photos for wedding album and order wedding prints for yourselves, relatives and friends. Put other photos in albums.
- ☐ Get together with family and friends. Invite attendants, friends and family members to your home to view honeymoon photos and video.
- ☐ Discuss a home budget & your financial goals.
- ☐ Evaluate your insurance needs. Consult your agent on health, car and life insurance, which may have to be adjusted to reflect your married status. Have wedding gifts appraised and insured.
- ☐ Make or update will.

### Tips for thank-you notes

- Keep careful records of each gift. As they arrive, write down the sender, address and a brief description.
- Name the gift in your note: "Thank you for the beautiful candle holders."
- Describe how you'll use the gift. "Richard and I love how elegant they make our table look."
- Add a personal thought or two about your wedding and/or your relationship with the giver: "It meant a lot to us to have such dear friends share in our wedding day."

(Gazette)



*Professional  
Disc-Jockeys*

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## *Name Change Checklist*

### *The Name Game*

Be sure to change your name on the following:

- |   |  |
|---|--|
| <input type="checkbox"/> Social Security card                               | <input type="checkbox"/> Wills – drawing up or changing beneficiary    |
| <input type="checkbox"/> Driver's license                                   | <input type="checkbox"/> Insurance policies – auto, home, health, life |
| <input type="checkbox"/> Car registration                                   | <input type="checkbox"/> Pension plans                                 |
| <input type="checkbox"/> Voter's registration                               | <input type="checkbox"/> Property titles or leases                     |
| <input type="checkbox"/> Passport   | <input type="checkbox"/> Charge accounts                               |
| <input type="checkbox"/> Employer or school records                         | <input type="checkbox"/> Subscriptions                                 |
| <input type="checkbox"/> Bank accounts – changing or opening joint accounts | <input type="checkbox"/> Club memberships                              |
| <input type="checkbox"/> Stocks or bonds                                    | <input type="checkbox"/> Post office – new name and new address        |